

I-20 Policy for International Students

To issue a Form I-20 (Certificate of Eligibility for Nonimmigrant Student Status), Western New England University (WNE) requires proof of financial support and confirmation of intent to enroll. This policy outlines the financial requirements and procedures specific to international graduate students requesting an I-20 for study at WNE.

Requirements for I-20:

In order for an I-20 to be issued, a student must satisfy the following:

- 1) Be accepted to the University – this means that you have satisfied the academic and English requirements for your proposed program of study.
- 2) Provide an official bank letter stating that you or your financial sponsor has sufficient funds to support your education while you are enrolled at Western New England University. The bank letter should bear the bank’s seal on the bank’s official stationery. Click [HERE](#) to see a sample letter.
- 3) Provide an Affidavit of Support, completed by your financial sponsor*. Please click [HERE](#) for an affidavit of support form.
- 4) Pay the tuition deposit as detailed below (Note: Please do not pay the deposit if the above 3 are not met)

**Eligible sponsors include yourself, your parents, a bank loan or a spouse. The DSO at WNE reserves the right to determine the eligibility of any financial sponsor.*

Tuition Deposit for I-20 Issuance:

- **\$1,000 for Graduate students**
- **\$200 for Undergraduate Students**

International students are required to use Flywire to pay the deposit to initiate the issuance of their Form I-20. This deposit is **credited toward the student’s first semester tuition** at WNE.

Tuition Deposit Refund Policy:

1. Tuition Deposit must be paid only through the approved method of payment.
2. Tuition Deposit is non-transferable.

3. Tuition Deposit [less the Administration Fee of \$ 100], is refundable ONLY in case the student visa application is rejected by the US consulate and the evidence of refusal is timely submitted**. The refund amount will be credited ONLY to the source account from where the deposit was paid originally. In ALL other circumstances, the Tuition Deposit is nonrefundable.

** It is the student's responsibility to notify Western New England University of the DS-160 confirmation number, and the date and place of the visa interview, prior to the visa interview. No refund will be given if the visa refusal is due to falsified documents.

Commitment on visa approval– Additional \$3,000 Enrollment Down Payment (Non-Refundable)

Following the visa approval, to demonstrate enrollment commitment and schedule classes, WNE requires all admitted **international students** to make a second payment of **\$3,000** called **Enrollment Down Payment**.

- **Pay a non-refundable \$3,000 Enrollment Down Payment** within **10 calendar days** from the **date of your U.S. visa interview date** (visa approval date) **or your arrival in the United States**, whichever occurs **sooner**.
- **Enrollment Down Payment:**
 - Is **non-refundable** under all circumstances.
 - Is non-transferable
 - Will be **applied directly to the student's first semester tuition** at WNE.
 - Is required for the student to **retain their place in the program**.

Failure to comply with this requirement may result in the cancellation of the student's admission and subsequent invalidation of the Form I-20.

Important Notes

- **Transfer-in international students within the U.S.:** Students transferring their SEVIS record to WNE must still follow this payment policy, including the \$3,000 **Enrollment Down Payment**
- **Withdrawal:** The Tuition Deposit and the Enrollment Down Payment of \$3,000 are **non-transferable and non-refundable**, even if the student defers admission or withdraws before the start of the term.
- **Entry to the U.S.:** Students may enter the U.S. **no earlier than 30 days** prior to the program start date listed on the Form I-20.
- **University Communication:** All official correspondence related to this policy will be sent to the student's email address provided on the application.

Contact Information

For questions about this policy or to submit documentation and payments, please contact:

Office of International Admissions

Western New England University

1215 Wilbraham Road

Springfield, MA 01119 USA

Email: International@wne.edu

Phone: 413-782-1321

Website: <https://wne.edu/admissions/international>

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