



Hosting Events

The Alumni Association hosts different types of events throughout the year in conjunction with the School of Law and the Alumni Relations Office. Alumni are asked to host these events. What does it mean to be a host?

Hosting Responsibilities

- Serve as a point of contact for the Alumni Relations office
- Assist the Alumni Relations staff in selection of the date, venue, menu and other essential aspects of the event.
- Help promote the event through personal emails, lending your name to marketing efforts, and making direct outreach to classmates and area alumni.
- Attend the event and welcome other guests. Welcome guests and circulate to ensure that guests are mingling.
- Provide feedback on the event to the Alumni Relations office.
- While not expected, but certainly welcome, providing financial support by covering some of the costs of the event or providing the venue (for example your firm's office, your home or a private event venue).

Types of Events

- First Thursdays – a social and networking event right after work in an area restaurant or bar. These events take place in areas with a critical mass of our alumni.
- Road Shows – educational programs featuring School of Law faculty or alumni on current trends or hot topics. This event is usually held over lunch.
- Alumni Recognition Reception – the annual awards program during Homecoming weekend
- Alumni and Students of Color Dinner – a tradition for the alumni and students alike, this event is held during Homecoming weekend.