

## Authorization for Access to Student Educational Records

Student's First Name	Middle Initial	Last Name	
Permanent Street Address	City	State	Zip Code

Under the Family Educational Rights and Privacy Act (FERPA), Western New England University is permitted to disclose personally identifiable information from your educational records to your parent(s) or legal guardian if your parent(s) or legal guardian(s) (or one of your parents or guardians) claim you as a dependent for federal tax purposes.

**Information categorized for this purpose** includes grade records, class attendance records, employee status, conduct records, financial records, educational progress assessments, and information pertaining to citizenship in the community. This authorization will remain in effect at all times during which I am a student at Western New England University unless it is specifically withdrawn in writing by me through filing of a form for this purpose at Student Administrative Services.

Please indicate whether your parent(s) claim you as a tax dependent. **Please check the appropriate box:**

- Yes. I certify that my parent(s)/guardian(s) listed below claim me as a dependent for federal income tax purposes.
- No. I certify that my parent(s)/guardian(s) do not claim me as a dependent for federal income tax purposes.
- Unsure. I am not certain (see information below)

Signature	Date
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**If you are not claimed as a dependent or you do not know** whether you are claimed as a dependent for federal income tax purposes, but you agree that Western New England University may disclose certain information to your parents/guardians, please sign on the designated line as consent to release to the person(s) named the information that is listed in the aforementioned categorization.

Signature	Date
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***If parent(s)/guardian(s) live at the same address, please list both in #1. Use first and last name(s)***

1.	2.
Name(s)	Name(s)
Address	Address
City, State, Zip	City, State, Zip
Telephone	Telephone