Self-Service Degree Audit: Quick Guide for Students

1. Log into Self Service via Connect2U or directly at https://selfservice.wne.edu

2. Click on Student Planning tile.

3. Click on Go to My Progress. The My Progress area provides a detailed view of your academic program via a degree audit that shows both the degree requirements and the progress toward that degree.

   Includes:
   - **At A Glance** – A summary of GPA, major, credits taken and remaining, and program notes.
   - **View New Program** – Allows you to do a “What If” analysis to see what the requirements would be for a different academic program.
   - **Requirements** – Shows all degree requirements for the current program. Includes General University Requirements, College Core (if applicable), Major requirements and General Electives. Requirements will show as “Completed”, “In-Progress”, “Planned”, or “Not Started”. Showing the details of a requirement will allow you to search for courses from the catalog that meet that particular requirement and add them to Timeline.

4. Expand a Requirement category by clicking Show Details to view courses still needed within that category.

5. Click on the Search button within a requirement to go to Catalog to list all courses that satisfy a particular requirement. Once in catalog, course(s) can be added to plan.

For log in questions, contact OIT helpdesk at 413-796-2200. For any other questions, please contact Enrollment Services at 413-796-2080.