

Date:

Dear ARAMARK:

On _____, _____ will be hosting a
date of event dept/organization

_____ for _____. We appreciate all of the help and
type of event receiving party

hard work ARAMARK does for our group. However, due to outstanding circumstances we would like to put on this event ourselves for the following reasons:

We will be receiving food from: _____.

Please consider granting us a food waiver for this event. Thank you for understanding and we look forward to working with ARAMARK in the future.

Sincerely,

Received: _____

Approved or Denied

Manager Signature: _____