

# LAW COURSE AUDIT REGISTRATION

Individuals may enroll in a limited number of courses as auditors, non-degree candidates, or candidates for a degree other than a law degree. However, such enrollment is permissible only when it does not interfere with the ability of the law school to operate in compliance with the ABA Standards and to carry out the Law School's program of legal education. A student must obtain permission to audit a course from both the instructor and the Associate Dean for Academic Affairs. JD Degree candidates may audit a course, and the credits will not count toward the full-time academic course load. Non-JD degree students granted permission to audit a course must pay the regular tuition and fees that apply to the course.

## REQUIREMENTS:

1. Prior permission from instructor and Associate Dean for Academic Affairs.
2. Responsible for acquiring the materials for the course.
3. Subject to the same attendance standards as all other students.
4. Subject to course prerequisite(s).
5. The student may not sit for the course examination.

## FEES:

1. Non-JD degree students granted permission to audit a course must pay the regular tuition and fees that apply to the course.
2. There is a \$50.00 fee per credit hour for Alumni of Western New England University School of Law **Only**.
3. Payment is due at registration - **Refund will be issued only if course is cancelled.**

For questions, contact the Registrar's Office at 413-782-1403 or [tchenier@law.wne.edu](mailto:tchenier@law.wne.edu).

Date: \_\_\_\_\_ Last 4 digits of Social Security #: \_\_\_\_\_

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Degree:  JD  Other \_\_\_\_\_ Graduation Year: \_\_\_\_\_

## COURSE REQUEST:

Course Number: \_\_\_\_\_ Title: \_\_\_\_\_ Instructor: \_\_\_\_\_

Semester: \_\_\_\_\_ Year: \_\_\_\_\_ Credits: \_\_\_\_\_

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### OFFICE USE ONLY

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  Approved  Disapproved

Associate Dean

Amount Due: \_\_\_\_\_

*Note to Instructor: This student has enrolled in the above course under the Alumni Audit Program. This program authorizes graduates of the Western New England University School of Law to audit courses for a modest fee on a space-available basis. The student's name will not appear on the course roster. The course will be reported on the student's record as an audit. You are not required to submit a grade for this student.*