Focus your career strategy and put it into action. Know when employers in your field recruit for internships and full time positions, what the titles of the positions are, and what employers look for in resumes and cover letters. Every industry is different!

Participate in an internship for academic credit or for experience only. Skills strengthened in an internship are what employers’ desire in entry level candidates. Also by gaining experience sooner rather than later, if they job isn’t what you expected you have time to realign your goals.

Review and update your CareerCenter Online Profile. Upload your most recent version of your resume and mark it as the default (most current) resume.

Make sure you are in the Career Development Center Kodiak Classrooms. Important information about jobs, internships, events, on campus recruiting and career fairs will be posted here!

Keep your LinkedIn profile up to date and active. No LinkedIn is better than one that is not current. Add your internship supervisor and colleagues to your professional LinkedIn profile. Maintain a connection with them.

Know how your experience matches or translates into your intended field, and be able to show and demonstrate, don’t just tell.

Practice and put into action your introduction. You have 30 seconds to make an impression to a potential employer or hiring manager. What would you say to get them to notice you?

Attend at least one career fair. Career fairs are not just for full time opportunities, many employers promote their summer jobs and internship as well. This is a great place to practice your introduction!

Participate in a practice interview. Recorded or not, practice makes almost perfect. Practice the interview questions that you may get in an interview setting. Bonus to see yourself answering the questions! Make sure your non-verbal cues match what you are saying.

The connections that you have made with faculty throughout these years are important.
  o Have conversations with your faculty advisor and other faculty mentors about your goals and what you hope to accomplish.
  o Start to think about faculty who you would want to write letters of recommendation on your behalf.

Thinking about Graduate/Professional School? Start preparing now! Attend a Grad School 101 workshop.
Continue with your leadership activities. Understand and reflect on how they add value to your career strategy.