

### **Undergraduate Grading System (p.19)**

The work of each student is graded according to the following scale.

Figures indicate grade point equivalents:

Superior - A (4.0) A- (3.7)

Above Average - B+ (3.3) B (3.0) B- (2.7)

Average - C+ (2.3) C (2.0) C- (1.7)

Passing - D+ (1.3) D (1.0)

Failure - F (0)

### **Repeating a Course:**

Any course in which a grade of less than "C" was received may be repeated at any time during the student's enrollment at Western New England University. The official transcript shows the complete record, but the grade point average is computed on the basis of the most recent earned grade in each course. Credit for the course is awarded only once. This policy is noted when a transcript is sent out. In cases where a course grade of "F" has been assigned as a penalty for gross academic dishonesty, a student may not replace that grade in the cumulative GPA. The student may retake the course, but the resulting grade is counted as a separate course.

### **Incomplete Work:**

I (Incomplete): This grade is awarded only when work is not completed due to circumstances beyond the student's control (such as severe illness). The student has six weeks from the last day of final examinations to satisfy course requirements. Extensions may be granted only for continued circumstances beyond the student's control and must be approved by the instructor and the Dean of the college. The "I," which can be resolved only by the instructor, carries a grade point equivalent of 0.0. The "I" becomes an "F" for work not completed after six weeks or by the conclusion of an approved extension period.

### **Graduate Grading System (p.298)**

Work in graduate courses is graded as follows:

Superior - A (4.0)

Above Average - A- (3.7) B+ (3.3)

Average - B (3.0)

Below Average - B- (2.7) C+ (2.3) C (2.0)

Failure - F (0)

**Incomplete Work:**

An incomplete grade of "I" is awarded only when work is not completed due to circumstances beyond the student's control (such as serious illness). The student has six weeks from the last day of final class and/or examinations to satisfy course requirements. Extension may be granted only for continued circumstances beyond the student's control and must be approved by the instructor and the dean of the college. The "I" becomes "F" for work not completed after the six weeks, or by the conclusion of an approved extension period.