Exchange Student Checklist

Before Arrival

✔ Receive acceptance paperwork from Admissions
✔ Confirm enrollment by returning Response Form and paying deposit
☐ Read about the Visa Application Process
☐ Schedule Visa Interview and Receive Visa
☐ Initiate your Western New England University email account (your default password is the number 9, two digits for your birth month, two digits for your birth date and 0000)
☐ Apply for on-campus housing (Exchange students are required to live on-campus)
☐ Plan for your expenses and payment of tuition
☐ Create your course plan in Self-Service
☐ Choose your arrival date (keep in mind the university pick-up dates and the International Student Orientation)
☐ Complete any required immunizations. Submit your Health Record to Health Services at Marilyn.laboy@wne.edu. Complete the Health Record paperwork BEFORE you leave your home country. Otherwise you must pay for the immunizations and doctor’s appointment in the U.S.
☐ Pack your bags (keep your passport/visa, DS-2019, financial guarantee in your carry-on luggage)
☐ Arrive in the U.S. and arrive at the university via university pick-up, bus, taxi, etc.

After Arrival

☐ Check in to housing; key may be picked up from Public Safety
☐ Attend International Student Orientation
☐ Complete Document Check (bring passport/visa and DS-2019 to ensure SEVIS compliance)
☐ Obtain student ID from Public Safety
☐ Buy/rent textbooks from the campus bookstore found in the Campus Center
☐ Enroll in or waive the university’s health insurance
☐ Pay housing through Self-Service or Connect2U
☐ Attend University-wide Orientation
☐ Attend Convocation (Fall semester only)
☐ Start classes