

INDEPENDENT TUTORIAL STUDY

Student Name _____

I wish to enroll in Law Independent Tutorial Study for the _____ semester of _____ .

When I take this course, I will be a:

Full-time student who has completed 28 credits of law studies.

Part-time student who has completed 28 credits of law studies.

Other/Specify _____

I certify that enrollment in this course will not place me in violation of the eligibility guidelines.
(See important information on second page)

Student Signature

Section to be completed by Faculty Supervisor

I agree to supervise _____ in Law Independent Tutorial Study.

The student will receive **(1) (2) (3) semester hours of credit** for the work. I have read the requirements of this offering as approved by the faculty and set out in the attachment hereto. I understand those requirements and will comply with them.

GRADING METHOD: Graded *(must be graded if completing upper level writing requirement)* Pass/Fail

Faculty Signature

Print Faculty Name

Date

Qualified Upper Level Writing Requirement? Yes No

All Independent Tutorial Studies must be approved by the Associate Dean. If this is to fulfill your upper level writing requirements, a written proposal must be submitted with this form.

Associate Dean's Signature

Date

*******The above named student is responsible for completion and submission of this form to the Registrar's Office before the last day to add courses for the semester.*******

Important Information

In the Independent Tutorial Study, one to three students and the full-time faculty member involved meet weekly or bi-weekly and discuss substantive issues that the student(s) are studying based upon outside reading or research assignments. The subject matter of the tutorial should be within the faculty member's area of competence. Typically, the tutorial would start from a broader subject and study aspects of it in greater intensity, using a less structured method of inquiry than ordinarily is operative within the classroom.

A paper, reflective of and developed upon the study of this tutorial, shall be written by each student involved and submitted by the end of the semester. Although these tutorials may have a one to one student-teacher ratio, at the faculty member's discretion up to three students may enroll in a tutorial. In such a case, each student must either do a separate paper for the tutorial or a substantial part of a larger project.

All of the faculty members involved in either form of Independent Study or Advanced Research shall participate in the grading process. Before the student begins work, the faculty member(s) shall decide the grading policy for the Independent Study and that policy shall be communicated to the student(s). The faculty member(s) must choose either a letter grade or a pass/fail grading system and must settle upon a method under which each faculty member involved has a voice in determining the final grade. A faculty member who has agreed to supervise a Tutorial Study is expected to do so in good faith, devoting substantial time to the effort. Some of these, as well as other guidelines for independent studies are included in the course descriptions:

Guidelines - A student who has completed 28 credits of law, may take an Independent Tutorial Study or Advanced Research. Exceptions may be made with the special approval of the Associate Dean for Academic Affairs. A student may take up to 9 credits of Independent Study at the Law School, of which up to 3 may be in Advanced Research. No more than 6 of these may be taken in any one semester, and no more than 3 credits may be taken under the sole guidance of any one faculty member. Each study, including its scope, coverage, credit hours and course guidelines, must be approved by the appropriate faculty member(s) after full disclosures by the student(s) to such faculty member(s) of the content and scope of all prior Independent Studies undertaken by the student(s). The basic criterion of each of these studies is that they entail substantial and innovative study and research. Each proposal for an Independent Study shall be submitted for review to the Associate Dean for Academic Affairs at a time appropriate for registration as a whole.