



WESTERN NEW ENGLAND  
UNIVERSITY

SCHOOL of LAW

Office of Student Affairs

**REQUEST FOR**  
**LETTER OF GOOD STANDING**

Student Name: \_\_\_\_\_

Student Address: \_\_\_\_\_

Email: \_\_\_\_\_

Student ID: \_\_\_\_\_

Due Date: \_\_\_\_\_

*(Allow 5 days for processing)*

Provide the organization, contact name, and mailing address to whom the letter will be addressed.

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Delivery Options:

\_\_\_\_ Send to recipient listed above.

\_\_\_\_ Pick up from the Office of Student Affairs.

Student Signature: \_\_\_\_\_

Requested Date: \_\_\_\_\_

Please email completed form to both Dean Johnson at [mjohnson@law.wne.edu](mailto:mjohnson@law.wne.edu) and Aubrey Foy at [aubrey.foy@law.wne.edu](mailto:aubrey.foy@law.wne.edu).