

WESTERN NEW ENGLAND UNIVERSITY
Springfield, Massachusetts

Winter Break Housing Request
2018-2019

LOCATION

Housing for the 2018-2019 Winter break will be available from **Friday December 14, 2018 through Saturday, January 12, 2019.**

ELIGIBILITY: Who May Stay

To be authorized to live on campus during the Winter break, you **must be a continuing WNE student (registered for Spring 2019 classes) AND meet at least one of the following criteria:**

- 1) Be an international student
- 2) Be enrolled in winter classes at Western New England University
- 3) Be a full-time campus employee during the winter break (minimum 33 hours per week)
- 4) Be an athlete whose team is required to be here during the break
- 5) Be employed full-time off-campus (minimum 33 hours per week). You will need **VERIFICATION FROM YOUR EMPLOYER AND PERMISSION FROM THE OFFICE OF RESIDENCE LIFE** to be eligible for housing.

If you do not fit these criteria, you are will not be eligible for Winter Break housing.

RATES

Students in need of Winter Break housing will pay a set rate of \$125 per week. A billing week is considered to be **Sunday through Saturday.** If you reside on campus for **any portion of the week,** you will be billed for the full week.

UNIVERSITY POLICY

Residence Life duty patterns change during holiday breaks, however, the Public Safety department continues to operate around-the-clock and should be contacted for assistance. In addition, campus dining facilities will be closed during the break, so you will not be able to use your meal plan.

All University policies in effect during the academic year **REMAIN** in effect during the Winter break. It is the student's responsibility to be familiar with these policies and abide by them. By registering for Winter Break housing, the student is accepting responsibility to adhere to all University policies. In addition, no guests are allowed during the break housing period. This includes other residents and roommates who are not registered for break housing.

APPLICATION DEADLINE

Completed Winter Break housing request forms must be returned to the Office of Residence Life no later than Thursday December 13, 2018 by 4:00 PM.

Please detach and keep this cover sheet for your reference.

